



Course Information

Course No.

CSK10F

Community Skills, Adult Learning Service: Course Information Sheet 2009-10

**If you require this information in large print or a different format,
please call us on 01642 490409**

Name of Course:	NVQ Youth Work (Level 2)		
Day and Date(s):	This course consists of: 20 taught sessions beginning Sept 22nd 2009, plus one-on-one meetings with your assessor as arranged between you and your assessor. You will also be expected to attend a residential, details of which will be confirmed with you at the beginning of the course. If you have other commitments that require you to know dates of the residential in advance, please let Kerry Clark know on 01642 490409		
Start Date:	Tues 22 Sep 2009	Finish Date:	Taught sessions finish 9 th Mar 2010
Time(s):	6.00-8.30pm		
Course Duration:	20 taught sessions + meetings with your assessor		
Holidays:	The course will not run on the following dates: 27 th October, 1 st , 22 nd , & 29 th December and 23 rd February.		
Level:	2		
Tutor:	Emma Thomas & others		
Venue:	25K Youth Centre, Roseberry Square, Redcar		
What you can expect to learn from this course:			
<ul style="list-style-type: none"> • An underpinning knowledge of how to deliver effective youth work. • How to work and support young people in their transition from childhood into adulthood with a view to enabling them to be active citizens in their communities. • Key NVQ Terms, portfolio structure and how to collect evidence • How to write a witness testimony outlining how you assist young people to understand their communities and their own role within them • Develop a personal learning/development plan • How to take part in a group consultation about your training and development needs • An overview of 6 units (4 mandatory/2 optional) 			
Previous experience or qualifications you need:			
<p>You will need to have some experience of Youth Work and should have already successfully completed the OCN Level 1 Understanding Youth Work qualification where possible.</p> <p>You will be expected to have an appropriate level of English to enable you to complete the course. If you don't already have a Literacy qualification at Level 2, please book a place to do an initial assessment on one of following dates: 9th Sept (10–11am), 11 Sept (12–1pm), 14 Sept (3 – 4pm), 15 Sept (4 -5pm), 17 Sept (5 -6pm). You may book a place with Kerry Clark on 01642 490409 or kerry_clark@redcar-cleveland.gov.uk</p>			
Ways in which you will learn:			
Group Discussion, Completion of exercises and question sheets, Q&A, Reflections			
Please bring along the following to the course:			
Writing materials to make notes, A4 Lever arch File and file dividers			
Qualification(s) you can work towards during the course:			
City & Guilds NVQ Level 2 Youth Work			

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What you can progress to:
<p>There are a number of options within Community Skills and the Adult Learning Service, including NVQ 3 Youth Work 7303 Preparing to Teach in the Lifelong Learning Sector (a good introductory course for anyone who facilitates learning in groups or trains others) A1 – Assessor Award to become an NVQ Assessor Emergency First Aid, Paediatric First Aid, CIEH Level 2 Food Safety, Introduction to Drug Awareness, Introduction to Special Educational Needs of Children and Young People etc. Please contact Kerry Clark on 01642 490409 to:</p> <ul style="list-style-type: none">• Request a current course list• Request professional information, advice or guidance (IAG) <p>You may also take the opportunity to request any of the above or further sessions on this topic on your course evaluation sheet.</p>
Further Information:
<p>Fees The full fee for this course is £500 and this includes the registration and certification fee. The fee can be paid in instalments. If your employer is paying your fee, we require a signed letter to confirm this at the beginning of the course. If you want to do this course but can't afford it, you may be able to get the fee (or part of the fee) paid for it (some of the options are listed below). We can also sometimes help out with childcare costs, carer respite costs and other costs if you need it. Please phone Kerry Clark on 01642 490409 to see if we can help you.</p> <p>Are you claiming benefits? If you are on certain benefits you can get a reduced fee of £6 per term x 3 terms = £18 for this course</p> <p>Are you a volunteer or do you work for a local voluntary/community organisation? The Community Skills Bursary Scheme can pay part of your fee. You can get a reduced fee of £41 per term x 3 terms = £123 for this course</p> <p>Is this your first Level 2 qualification? If you don't already have 5 GCSEs (Grade A-C) or an NVQ Level 2, then Train to Gain funding can pay for this course for you so that the course will be FREE for you</p> <p>Are you a paid Youth Worker working for Redcar & Cleveland Borough Council? Redcar & Cleveland Borough Council School may fully fund NVQ courses for staff. Please ask your manager.</p> <p>Have you joined our M&M programme (ask us for details) or do you live locally? The course could be FREE for you. There is funding to pay the fee for you if you live in certain local areas. Please phone Kerry Clark on 01642 490409 to ask for details or simply send us your Booking Form and we can tell you if the course is FREE for you.</p>
How to book a place on this course:
<p>To book a place, you must complete a Community Skills Booking Form and a Fees Form. To obtain a Booking Form and a Fees Form and to submit them, contact: Community Skills, Adult Learning Service main office, Redcar Education Development Centre, Corporation Road, Redcar TS10 1HA Tel: 01642 490409 Fax: 01642 492388</p>
How do you know if you have a place on the course?
<p>Places are allocated approximately a week before the course starts and you will be sent a letter to confirm your place. If you haven't received a letter 2 days before the course starts, please telephone Kerry Clark on 01642 490409 to check if you have a place.</p>
Cancellations
<p>If you have sent in a booking form and then wish to cancel your place, you must let Community Skills know via the main office 01642 490409 48 hours before the course. If you do not cancel your place, you may still be charged the fee for the course</p>