



Course Information

Course No.

CSK37L

Community Skills, Adult Learning Service: Course Information Sheet 2008-09

**If you require this information in large print or a different format,
please call us on 01642 490409**

Name of Course:	Paediatric First Aid		
Day and Date(s):	Tuesdays, 13 th , 20 th , 27 th October & 3 rd , 10 th & 17 th November 2009		
Course Duration:	6.00pm-8.00pm	Total Number of Meetings:	26
Level:	This course is aimed at Beginners or those who wish to refresh their knowledge. It follows national guidelines for first-aid training required for childcarers or those working with children i.e. that "first aid training must: <ul style="list-style-type: none">• cater for practitioners caring for children in the absence of their parents• be a minimum of 12 hours• cover what to include in a first-aid kit for babies and children• demonstrate resuscitation techniques using models of babies and children, and give practitioners a chance to practise on models of each age group• include how to record accidents and incidents appropriately" (source: National Childminding Association of England & Wales, www.ncma.org.uk)		
Tutor:	Mike Hodgson. Mike is a Health & Safety approved instructor. He worked for 25 years as a First Aider at Work and has been delivering First Aid Training to others for over 7 years.		
Fee:	This course is FREE but priority is given to people who live in certain areas of Redcar & Cleveland or who volunteer for local organisations.		
Venue:	Coatham Local Learning Centre, Coatham Road, Redcar Tel.01642 756454		

What you can expect to learn from this course:
<ul style="list-style-type: none">• How to make an Emergency Action Plan• How to perform basic life support for a baby/child aged 1-8• How to control bleeding• What should be done to help a casualty in other emergency first aid situations
Previous experience or qualifications you need:
<ul style="list-style-type: none">• This course is suitable for beginners or for people who would like to refresh their knowledge
Outline for Session(s):
The previously mentioned aims will be covered in the session. The amount of time spent on each aim will vary depending on the experience of the participants. Tea/coffee will be provided for the duration of the course.

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Ways in which you will learn:
<ul style="list-style-type: none">• Talk• Demonstration• Class/group discussion• Simulation/role play• Quiz/questionnaire• One-to-one Support
Please bring along the following to the course:
Please wear comfortable shoes. It is more practical for ladies to wear trousers than a skirt.
Qualification(s) you can work towards during the course:
This is a non-accredited course but follows national guidelines and you are provided with an attendance certificate.
What you can progress to:
<p>If it has been identified via the employer's first aid needs assessment that first aiders are needed in the workplace, the named first aiders must gain a First Aid at Work certificate of competence from a training organisation that has been approved by HSE. This course lasts for at least 24 hours of training, usually held over four full days and the certificate is valid for three years. Redcar & Cleveland Adult Learning Service offers this qualification if a group of people request it. Individuals can be added to a waiting list or enrol on this qualification with other providers.</p> <p>Redcar & Cleveland Adult Learning Service does run an Emergency First Aid course over 6 hours which can be used as a refresher, although this follows national guidelines for Appointed Person and doesn't include information on dealing specifically with babies, children and young people.</p> <p>Professional Information Advice & Guidance (IAG) available on request on 01642 490409.</p>
How to book a place on this course:
<p>To book a place, you must complete a Community Skills Booking Form. For a Booking Form, contact: Adult Learning Service main office, Redcar Education Development Centre, Corporation Road, Redcar TS10 1HA Tel: 01642 490409</p> <p>Booking Forms must be posted or faxed to: Community Skills (Adult Learning Service) Redcar Education Development Centre, Corporation Road, Redcar, Cleveland. TS10 1HA Fax:01642 492388</p>
How do you know if you have a place on the course?
Places are allocated 10 days before the course starts. If you have been successful you will receive joining instructions and a map of the venue though the post. If you have not been given a place on this course we will keep your booking form on file and offer you a place as soon as we can.
Cancellations
<p>If you have sent in a booking form and then wish to cancel your place, you must let the Community Skills Project know via the main office 01642 490409 48 hours before the course.</p> <p>If you do not cancel your place, you may be charged the equivalent of £10 per day for not attending</p>

This information will be sent to people who request further information on a course.

Please note that with the agreement of the participants and the tutor, the outline of the course may differ.

If a tutor is sick or a session cannot run, you will be contacted via the telephone number on your Booking Form.