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| **Which YEI programme are you interested in delivering?** |
| Transition Education and Employment Mentoring and Support  Personalised Education, Employment and Enterprise Pathways  Tailored routeways for young people not in employment, education or training |

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| **Organisational Information** | |
| Name of partner organisation |  |
| Status of organisation e.g. private, public, voluntary sector |  |
| Company/charity number (where applicable) |  |
| Contact person |  |
| Position in organisation |  |
| Email |  |
| Contact telephone number |  |
| Address |  |

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| **Call 1 – Transition Education and Employment Mentoring and Support** | |
| What could you deliver on behalf of the YEI partnership? Please provide a brief description. *(Maximum 100 Words)* |  |
| How does your proposed activity contribute to the delivery of the Tees Valley Local Enterprise Partnership’s ESIF Strategy and complement existing similar provision? *(Maximum 100 Words)* |  |
| Please provide details of your previous track record of delivering similar projects? *(Maximum 100 Words)* |  |
| How many Tees Valley participants could you work with over the 2.5 years of the YEI programme? |  |
| What age group do you wish to work with? | 16 to 18 Years  16 to 24 Years  18 to 24 Years  25 to 29 Years  All Age Groups |
| Which geographical area/s would you like to deliver in? Please state if you would like to deliver across the whole Tees Valley area. |  |
| Would you be involved for the full length of the programme? If not, between what dates? |  |
| Value of contribution to the match funding in £s |  |
| Is this match cash, staff costs or other? Please specify. |  |
| Is the match public or private monies? |  |
| Has this match been approved through your own governance arrangements? If not, when will it be? |  |
| Have you expressed an interest in becoming a Delivery Partner in other bids for YEI funding in Tees Valley? |  |

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| **Call 2 – Personalised Education, Employment and Enterprise Pathways** | |
| What could you deliver on behalf of the YEI partnership? Please provide a brief description. *(Maximum 100 Words)* |  |
| How does your proposed activity contribute to the delivery of the Tees Valley Local Enterprise Partnership’s ESIF Strategy and complement existing similar provision? *(Maximum 100 Words)* |  |
| Please provide details of your previous track record of delivering similar projects? *(Maximum 100 Words)* |  |
| How many Tees Valley participants could you work with over the 2.5 years of the YEI programme? |  |
| What age group do you wish to work with? | 16 to 18 Years  16 to 24 Years  18 to 24 Years  25 to 29 Years  All Age Groups |
| Which geographical area/s would you like to deliver in? Please state if you would like to deliver across the whole Tees Valley area. |  |
| Would you be involved for the full length of the programme? If not, between what dates? |  |
| Value of contribution to the match funding in £s |  |
| Is this match cash, staff costs or other? Please specify. |  |
| Is the match public or private monies? |  |
| Has this match been approved through your own governance arrangements? If not, when will it be? |  |
| Have you expressed an interest in becoming a Delivery Partner in other bids for YEI funding in Tees Valley? |  |

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| **Call 3 – Tailored routeways for young people who are NEET** | |
| What could you deliver on behalf of the YEI partnership? Please provide a brief description. *(Maximum 100 Words)* |  |
| How does your proposed activity contribute to the delivery of the Tees Valley Local Enterprise Partnership’s ESIF Strategy and complement existing similar provision? *(Maximum 100 Words)* |  |
| Please provide details of your previous track record of delivering similar projects? *(Maximum 100 Words)* |  |
| How many Tees Valley participants could you work with over the 2.5 years of the YEI programme? |  |
| What age group do you wish to work with? | 16 to 18 Years  16 to 24 Years  18 to 24 Years  25 to 29 Years  All Age Groups |
| Which geographical area/s would you like to deliver in? Please state if you would like to deliver across the whole Tees Valley area. |  |
| Would you be involved for the full length of the programme? If not, between what dates? |  |
| Value of contribution to the match funding in £s |  |
| Is this match cash, staff costs or other? Please specify. |  |
| Is the match public or private monies? |  |
| Has this match been approved through your own governance arrangements? If not, when will it be? |  |
| Have you expressed an interest in becoming a Delivery Partner in other bids for YEI funding in Tees Valley? |  |

**Description of Delivery and other Partners from Page 6 of the Outline Application Form**

A **Delivery Partner** is an organisation with responsibility for delivering elements of the project’s activity and for a share of the project’s outputs and results. Delivery partners may provide match funding but they cannot make a profit from the European Structural Investment Funds they receive. They will follow all European Structural Investment Funds funding audit and compliance requirements which the lead partner will verify; this includes checking invoices, timesheets, outputs and results evidence.

Delivery Partners receive European Structural Investment Funds funding via the lead partner (i.e. the applicant). A legally-binding agreement, such as a Service Level Agreement is required between the lead partner and delivery partner. The Service Level Agreement details the requirements and liabilities of the delivery partner and should reflect the terms of the lead applicant’s Funding Agreement.

Delivery partners can come from the public, voluntary or private sector. Sometimes the lead partner will assemble a number of partners to form a consortium. However, there will always be one lead partner who will sign the Funding Agreement with the Managing Authority and hold ultimate accountability and responsibility for the project.

The lead partner does not normally ‘sub-contract’ (i.e. procure) a Delivery Partner as they are in a partnership arrangement to deliver the European Structural Investment Funds project together. Only the Grant Recipient or a Delivery partner can defray expenditure on a European Structural Investment Funds Grant.

A **Sub-contractor** is not the same as a Delivery Partner. Instead, there is a contractual arrangement following a procurement exercise between the lead partner and an organisation/individual. For example, where a lead partner hires a consultant to deliver part of the project activity and achieve a share of outputs and results, for which the lead partner will invoice the consultant. Any sub-contractors involved with your project, will need to have been procured correctly. Errors often occur when sub-contractors are procured prior to the start date of the project. A sub-contractor does not provide match funding.

A **Strategic partner** is not the same as a Delivery Partner or sub-contractor. Instead, these organisations are involved in overseeing the project; they may be members of a steering group for example. Partners can come from the public, private or voluntary sectors. Strategic partners do not provide match funding, nor do they receive any funding from the European Structural Investment Funds.