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| **JOB DESCRIPTION – Community Lead** |
| **Job Title** | Community Lead |
| **Base** | Redcar and Cleveland |
| **Hours** | 35 hours per week may include out of hours & weekend working |
| **Salary Range** | £29,848 - £31,980 |
| **Term** | 1 Year fixed term with potential extension  |
| **Reports to** | Service Manager  |
| **Purpose of Job** | Recovery Connections is a lived experience recovery organisation (LERO) providing a range of support and intervention for those striving for and achieving recovery.As part of the Redcar/South Tees Recovery Connections Team, we will deliver a recovery service in partnership with We are With You. The service has a trauma informed and strengths based ethos as its core approach, and is shaped by the people who access the service.The Community Lead will work alongside Recovery Workers and Ambassadors to facilitate recovery support within the community. The team will support individuals to access community-based projects and facilities that exist across the local area. Bespoke community recovery support interventions will be delivered from a range of sites across Redcar.To increase awareness of mutual aid and peer led recovery, the post holder will oversee the community timetable, whilst also building recovery communities in Redcar.The post will provide line management support for the community coaches, Building Recovery in the community Lead and and volunteer coordinator placed within the community team.The Community Lead post will work Monday to Friday predominantly however some evenings and weekends will be required.  |

**Management Accountability**

The Community Lead will provide direct line management supervision to the Community team and Ambassadors.

**Key Duties:**

* Support recovery community led initiatives and the start-up of new clubs, societies, cooperatives, social enterprise and associations across Redcar
* Build positive partnerships/relationships and networks with stakeholders living and working in Redcar
* Plan, attend and facilitate local innovation forums, meetings and events
* Co-produce recovery orientated groups and clubs
* Support the recovery community where needed to form support groups and other peer led activities
* Provide 1:1 support and key-working
* Comply with organisational and local safeguarding procedures
* Input onto the electronic shared care records
* Carry out environmental and human risk assessments and complete plans to reduce identified risks.
* Consult and collaborate regularly around service delivery, quality and any other issues deemed appropriate.
* Increase awareness of mutual aid.
* Connect with other communities locally and regionally.
* Identify community stories to use on social media regularly updating social media pages including website
* Work closely with partners across the Redcar health and social care system, to raise the profile of recovery.
* Facilitate independence as a strength for all who access recovery support reducing long term reliance on services
* Utilise Wellness Coaching principles to be of service to individuals accessing support
* Support and encourage Ambassadors, Volunteers and Trainees working alongside the post holder
* Attend and contribute positively to regular team meetings
* Keep up to date in area(s) of expertise for Recovery Connections to take account or take

 advantage of new developments.

* To act as a role model and ambassador for Recovery Connections
* Represent Recovery Connections at events as required
* Act in accordance with the policies and procedures of the organisation
* To contribute both as a member of the Recovery & Abstinence team and as a whole

in the development and success of Redcar and the people who access the service

* Undertake any other tasks appropriate to the role

**The following skills and experiences are required or desirable**

**Person Specification – Essential Criteria**

Knowledge of Equality and Diversity Practices

Good understanding of Asset Based Community Development ethos

Understanding of issues relating to substance use and recovery

Understanding of social exclusion effects

Understanding of the importance of upholding quality standards, performance monitoring and collating appropriate statistical information for purchasers

Knowledge of health and safety, including assessing high-risk situations for people

A caring attitude with an unprecedented belief that people can and do recover from addiction

**Skills**

Excellent verbal and written communication skills

Ability to engage with and motivate people

Good organisational skills

Good time management skills

Computer/ITC literate

Able to work independently and as part of a team

Proven ability to network and build professional relationships

A flexible open approach

Proven skills in planning and administration

Group facilitation skills

Proven ability to network and build professional relationships

An empathic and non-judgemental attitude.

Demonstrate the ability to effectively work with people regardless of their ethnic, cultural, social backgrounds, their gender, age, religious belief, disability and sexual orientation.

Ability and willingness to develop the treatment programme to suit individuals needs

**Experience**

Previous work within the addiction/recovery field.

Experience of community development.

Experience of planning and development of a new service.

Collaboration and consultation embedded as normal practice

Working in partnership with a range of statutory and non-statutory agencies.

Able to perform in a demanding specialism.

**Qualifications**

**Essential:** NQF level 3 or above in a Health & Social Care related subject

**Essential:** NQF level 3 or above in leadership and/or management

**Desirable:** Recognised Recovery Coaching certificate or working towards a Recovery Coaching certificate

**Desirable:** Qualification in Community Development, Social Work or Public Health

**Desirable:** PTTLS, CTTLS, DTTLS or similar adult teaching qualification

**Desirable:** Experience of providing training and presentations to a range of audiences

**This post is subject to a DBS check at an enhanced level.**

**Amendments: This description accurately reflects the present position; it may be amended and reviewed. Any change will be made following a proper period of consultation**